

# GREEN GABLES METROPOLITAN DISTRICT NO. 1

8390 E. CRESCENT PKWY., STE. 300  
GREENWOOD VILLAGE, CO 80111  
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[www.greengablesmdl.org](http://www.greengablesmdl.org)

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Monday, November 13, 2023  
**TIME:** 6:00 p.m.  
**LOCATION:** Green Gables Clubhouse  
2139 S Reed Street, Lakewood CO 80227  
And MS Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MjVIMTRiYtktYjJmNC00Nzk0LThjMjctMjM0NjNhNGEzYzhk%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjVIMTRiYtktYjJmNC00Nzk0LThjMjctMjM0NjNhNGEzYzhk%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**or Dial In: 1-720- 547-5281 Conference ID: 408 950 858#**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
JoAnn Zelasko	President	May 2027
Krystal Smith	Secretary/Treasurer	May 2027
Paul Bartos	Assistant Secretary	May 2027
Les Steckler	Assistant Secretary	May 2025
Mark Arreguin	Assistant Secretary	May 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order and Approval of Agenda.
- B. Confirm Quorum, Location of Meeting and Posting of Meeting Notices.

### **II. CONSENT AGENDA**

- A. Review and Approve Minutes of the September 11, 2023 Special Meeting (enclosed).
- B. Review and Consider Approval of BrightView Snow Agreement for 2023-2024 (enclosed).

### **III. FINANCIAL MATTERS**

- A. Approve and/or ratify approval of payment of claims in the amount of \$71,502.01 (enclosed).
- B. Review and consider approval of September 30, 2023 Unaudited Financial Statements (enclosed).
- C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-10-\_\_\_\_ to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies (enclosure).
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties and appointment of Board member to sign the DLG-70 Certification of Tax Levies.
- E. Consider approval of engagement letter with Fiscal Focus Partners to prepare 2023 Audit (enclosed).
- F. Consider appointment of District Accountant to prepare 2025 Budget.
- G. Review of CLA Cash Access with Board.

### **IV. LEGAL MATTERS**

#### **V. MANAGER MATTERS**

- A. Consider Adoption of 2024 Annual Administrative Resolution (enclosed).
- B. Discuss and consider approval of 2024 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosed).
- C. Consider Approval of CliftonLarsonAllen LLP Master Services Agreement and related Statement(s) of Work (enclosed).

#### **VI. DIRECTOR MATTERS**

#### **VII. OTHER BUSINESS**

- A. Public Comment.

#### **VIII. ADJOURNMENT**